

Groton Cable Advisory Committee

Meeting Minutes for: 6/18/20
TV Studio at High School

In Attendance Via Internet Conference:

Cable Committee Members: Janet Sheffield, Robert Piché, John Macleod, and Eric Fischer.

Other: Program Director, Bob Colman

Called to Order At: 4:10 PM

All votes were roll call votes.

Meeting Minutes: postponed to next meeting.

General Updates:

- Town Meeting Went Well!
- Survey Tally Completed and Posted
- Material going to Archive.org
- We made Class Night as a video
- Ashley made Spring Play as a Video
- Facebook Friends have Doubled (886)
- 452 followers of Newsflash
- Several Shows continuing via Zoom

Discussion Item: Designated Signer – To facilitate the signing of bills, the Committee was asked to designate a member with the authority to sign bills during the state of emergency related to the Covid crisis.

VOTE: Janet made a motion to give Eric Fischer the authority to sign bills approved by the Cable Committee as well as unexpected bills up to \$500. John seconded. It passed unanimously.

Purchase Requests:

Tightrope Software Upgrade to allow remote uploading of programming: \$1,800
3 Laptops with Edit software to allow remote editing by staff and volunteers:
\$10,500

Vote: Eric made a motion to purchase the above using the Covid grant money received by the Town, for not more than \$12,300. Janet seconded. It passed unanimously.

Meeting adjourned at: 5:03 PM